



Transfer certificate requirements

In Dubai, students accepted into Year 2 upwards require a Transfer Certificate from their present school.

The certificate must be on the schools letter head (we are unable to accept photocopies) and contain the following information:

1. Student's full name
2. Student's date of birth
3. Date of admission
4. Curriculum (e.g. British, American etc)
5. Class admitted into
6. Last class attended
7. Leaving date
8. Reason for leaving
9. Signature of head of school
10. Date
11. School Stamp

Students from the United Kingdom, Western Europe, Australia, Canada or the USA do not require the transfer certificate to be attested.

Students from any GCC Countries (Oman, Qatar, Saudi Arabia, Bahrain etc) require that the transfer certificate attested by the Ministry of Education of that Country.

Students from any other Countries, the transfer certificate must be attested by either:

- Ministry of Education
- Ministry of Foreign Affairs
- UAE Consulate